

Agenda
Public Meeting of the Board of Education
Crown Point Central School District
Tuesday, October 20, 2020
7:00 p.m.
School District Auditorium

ITEM 1: CALL TO ORDER

ITEM 2: PLEDGE OF ALLEGIANCE

ITEM 3: ROLL CALL OF BOARD MEMBERS

ITEM 4: CONSIDERATION OF MINUTES OF PREVIOUS MEETING - Enclosed

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the minutes of the Regular Meeting of September 15, 2020."

ITEM 5: PRESENTATION

- A. New York State School Board Recognition Week – Mrs. Brannock
(For dedicated leadership in public education and continuing service to the children of this community.) (October 19-23, 2020)
- B. CPTA Board of Education Appreciation – Ms. Jaci Pockett, CPTA President

ITEM 6: COMMUNICATIONS

- A. Correspondence
 - 1. Association of School Business Officials / NYS School Boards Association, "A Lost Generation? The Impact of State Aid Cuts and COVID-19 on Students" – Enclosed
 - 2. National Merit Scholarship Program – Christopher Johnson
'Commended Student in the 2021 National Merit Scholarship Program for scholastically talented Seniors recognized for exceptional academic promise'

**ITEM 7: FINANCIAL REPORTS - Vicki Russell, Treasurer
Brandy Harrington, Deputy Treasurer
Margaret Polihronakis, Claims Auditor**

A. Bank Reconciliations - Enclosed

Recommended Action: "That the Board of Education receive the following reconciliation reports:"

- 1. Consolidated Payroll Reconciliation Report
- 2. Multi-Fund Checking Account
 - a. General Fund (A)
 - b. School Lunch Fund (C)
 - c. Federal Funds (F)

- d. Capital Funds (H)
- e. Trust & Agency Account (T)

B. Expenditure Reports - Enclosed

Recommended Action: "That the Board of Education authorize/receive the following bills for payment:"

- 1. General Fund (A)
- 2. School Lunch Fund (C)
- 3. Federal Funds (F)
- 4. Capital Fund (H)
- 5. Trust & Agency Account (T)

C. Claims Auditor Report(s) – Enclosed

Recommended Action: "That the Board of Education receive the Claims Auditors Report(s), as presented."

D. Extra Class Activity Accounts Report – Enclosed

Recommended Action: "That the Board of Education receive the quarterly extra class activity accounts report for the months of July, August and September, 2020, as presented."

E. Quarterly Comprehensive Budget Status – Enclosed

Recommended Action: "That the Board of Education receive the Budget Status as presented:"

F. Budget Transfers – Enclosed

Recommended Action: "That the Board of Education receive/approve the Budget Transfers Report, as presented."

G. Telling & Associates – Annual Audit – Handout

Recommended Action: "That the Board of Education accept the Annual audit by Telling & Potter, as presented."

ITEM 8: SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison – Handout

Recommended Action: "That the Board of Education approve the placements as recommended by the CSE/CPSE, as presented."

B. Side Letter of Agreement with CPTA

Recommended Action: "That the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, as presented."

- a. Erica Carey – 1/6th
- b. Lauren Berrick – 1/12th

C. Resignation – Kyris Perry

Recommended Action: "That the Board of Education accept the resignation of Kyris Perry, Math and Business Education Teacher, effective 10/9/2020, as presented."

D. Leave Without Pay – Lynette Bergeron

Recommended Action: "That the Board of Education approve Leave Without Pay for Lynette Bergeron for 3 days, 10/19, 10/21 and 10/23/2020, as requested.

E. Building Use Request(s) – NONE

Recommended Action: "That the Board of Education approves the following Building Use requests".

F. Conference Requests(s) – NONE

G. Parent-Teacher Conference-November 12, 2020

Recommended Action: "That the Board of Education approve a virtual Parent-Teacher Conference Day for the CPTA, due to as presented."

H. Addition(s) to Substitute List - Enclosed

Recommended Action: "That the Board of Education authorize the addition of the following individual(s) to the 2020-2021 Substitute List, as presented."

ITEM 9: PRINCIPAL'S REPORT – Tara Celotti

ITEM 10: OLD BUSINESS

ITEM 11: NEW BUSINESS

A. Plouffe's Boiler & Mechanical - Enclosed

Recommended Action: That the Board approve the service contract for 2020-21 in the amount of \$4,220. /\$95.00/hr. + .88/mile, for boiler service, as presented."

B. Amazon Line of Credit Increase

Recommended Action: That the Board authorize the increase of the CPCS Amazon Line of Credit from \$10,000 to \$20,000 effective September 28, 2020, as presented.

C. Records Retention

Resolved, By the Board of Education of the Crown Point Central School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Further Resolved, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

D. Board of Education March Meeting 2021 Meeting Date 3/23

Recommended Action: That the Board change the March 2021 meeting date from 3/16 to 3/23/21, as presented.

E. Notice of Pending Layoff/Unemployment Due to COVID-19 or Budget Cuts

Recommended Action: That the Board authorize notice to employees, per legal advice, as presented.

ITEM 12: POLICIES

ITEM 13: COMMITTEE REPORTS

A. NYSSBA Legislative Liaison

ITEM 14: PUBLIC COMMENTS/CONCERNS

ITEM 15: ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

A. Upcoming Meetings and/or Events

- October 27 – SAT Exam
- October 30- Halloween/Fall Festival
- November 10 - BOE Meeting 7:00 p.m.
- November 11 - Veterans' Day, No School
- November 12 - Parent/Teacher Conferences, No School
- November 13 - Report Cards
- November 25, 26, 27- Thanksgiving Break, No School

ITEM 16: EXECUTIVE SESSION

- The employment history of a particular person
- The discussions regarding a particular student
- The discussions regarding proposed, pending or current litigation

ITEM 17: ADJOURNMENT

