

A G E N D A
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, JUNE 15, 2021
7:00 P.M.
SCHOOL DISTRICT AUDITORIUM

ITEM 1: CALL TO ORDER

ITEM 2: PLEDGE OF ALLEGIANCE

ITEM 3: ROLL CALL OF BOARD MEMBERS

ITEM 4: CONSIDERATION OF MINUTES OF PREVIOUS MEETING

A. Regular Meeting / Budget Adoption – May 18, 2021 – Enclosed

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Minutes of the Regular Meeting of May 18, 2021."

B. Election Results - May 18, 2021 - Enclosed

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Election Results of May 18, 2021."

ITEM 5: COMMUNICATION

1. Crown Point Non-Instructional Association – Thanks and Appreciation

ITEM 6: FINANCIAL REPORTS - Vicki Russell, Treasurer

- Brandy Harrington, Deputy Treasurer

- Margaret Polihronakis, Claims Auditor

A. Bank Reconciliations – Enclosed

Recommended Action: "That the Board of Education receive the following reconciliation reports:"

1. Consolidated Payroll Reconciliation Report

2. Multi-Fund Checking Account

a. General Fund (A)

b. School Lunch Fund (C)

c. Federal Funds (F)

d. Capital Funds (H)

e. Trust & Agency Account (T)

B. Expenditures Reports – Enclosed

Recommended Action: "That the Board of Education authorize the following bills for payment:"

1. General Fund (A)
2. School Lunch Fund (C)
3. Federal Funds (F)
4. Capital Fund (H)
5. Trust & Agency Account (T)

C. Claims Auditor Report(s) – Enclosed

Recommended Action: "That the Board of Education receive the Claims Auditors Report(s), as presented."

D. Robert and Genevia Barney Best Scholarship Funds CD

Recommended Action: "That the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2021, for one year, as presented."

E. Liability Insurance Company

Recommended Action: "That the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2021-2022 school year, effective July 1, 2021."

F. Student Accident Insurance

Recommended Action: "That the Board of Education approve Pupil Benefits Plan, Inc. as our student accident insurance carrier for the 2021-2022 school year, at the rate of \$____ per student, effective July 1, 2021."

G. Trash Removal

Recommended Action: "That the Board of Education accept the quote from Ace Carting for rubbish pickup at a price of \$339 flat rate per month and Recycling at a price of \$100 flat rate per month, total of \$439, no surcharges for the 2021-2022 school year."

ITEM 7: SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison – Handout

Recommended Action: "That the Board of Education accept the CSE/CPSE recommendations as presented."

B. Personnel

1. School Secretary/Clerk Summer Hours

Recommended Action: "That the Board of Education authorize the Superintendent to utilize office staff / office subs for clerical assistance as needed during summer breaks at individual rates of pay, or sub rates, as presented."

2. Cleaner / Part-time Bus Driver- Steven Congemi

Recommended Action: "That the Board of Education approve Steven Congemi as Cleaner, Step 1, \$26,000, plus Health Insurance Buyout of

\$2,500, in addition, appoint as Part-time Bus Driver, effective August 30, 2021, as presented.

3. Elementary / Reading Teacher – Marijane Stanley
Recommended Action: “That the Board of Education approve Marijane Stanley, who is certified as an Elementary / Reading Teacher, Step 11, B+36, Master, \$50,885, effective July 1, 2021. Tenure area for Elementary Teacher is a probationary period commencing on September 1, 2021 and anticipated to end on August 31, 2023. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in the two preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time.”
4. Addition to Substitute List – None

C. Tenure

1. Erica Harrington-Peters
Recommended Action: "That the Board of Education award tenure in the area of Childhood Education Teacher, Grades 1-6, to Erica Harrington-Peters, Elementary Teacher, effective August 31, 2021."
2. Karla Vigliotti
Recommended Action: "That the Board of Education award tenure in the area of Teaching Assistant, to Karla Vigliotti effective August 31, 2021."
3. Recall Non-Instructional Position(s)-2021-2022 Budget
Recommended Action: "That the Board of Education recall the following Non-Instructional position(s) effective July 1, 2021, as presented:"
 - a. 0.20 Nurse
 - b. 1.0 Lunch Monitor
 - c. 1.0 Cleaner
 - d. 0.50 Food Service Helper

D. Appointments

1. CSE/CPSE Co-Chairperson –Tieah Gunnison
Recommended Action: "That the Board of Education appoint Tieah Gunnison as the 2020-2021, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$51,351 with benefits, effective July 1, 2021, as presented."
2. Certified Occupational Therapy Assistant (COTA), Part-Time - Margaret Polhironakis
Recommended Action: "That the Board of Education appoint

Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.5 days per week at an annual stipend of \$35,897 to include single Health Insurance benefits and 7 sick days annually with no accumulation, for the 2021-2022 school year, as presented.”

3. Physical Therapist Agreement/contract, Robert Gautreau
Recommended Action: “That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services per contract, as presented.”
4. Certified OTR/L, Supervisor, Eileen Langey-Goralczyk
Recommended Action: “That the Board of Education appoint Eileen Langey-Goralczyk to the position of Certified OTR/L for the 2021-2022 school year for approximately 20 hours per year at \$75/hr., as presented.”
5. Speech Language Pathologist Agreement/Contract, Carrie Langey
Recommended Action: “That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2021-2022 school year, as presented.”
6. School District Psychologist – Mary Henopp
Recommended Action: “That the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2021-2022 school year at a salary of \$63,994 effective September 1, 2021, as presented.”
7. C.S.E./C.P.S.E. Co-Chairperson/ District Representative
Recommended Action: “That the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources.”
8. Organization of Committee for Special Education 2021-2022 (wording reflects requirements of IDEA)
Recommended Action: “That the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2021-2022 school year as follows:”
 - a) Chairperson: Tieah Gunnison
 - b) School Psychologist: Mary Henopp
 - c) Parent Rep: Penny Comes or Theresa Landry
 - d) Parent(s) of the child with a disability
 - e) School physician (if requested)
 - f) A regular education teacher of the child if the child will be participating in the regular education environment
 - g) A special education teacher or provider of the child

- h) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
- i) The student, when appropriate

9. Organization of Committee for Pre-School Special Education (CPSE) 2021-2022

Recommended Action: "That the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2021-2022 school year as follows:"

- a) Chairperson: Tieah Gunnison
- b) Parent Rep: Penny Comes or Theresa Landry
- c) Parent(s) of the child with a disability
- d) A regular education teacher of the child if the child will be participating in the regular education environment
- e) A special education teacher or provider of the child
- f) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
- g) The student, when appropriate
- h) A Professional from the municipality (attendance not required for quorum)
- i) For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the District as described in 4410(3)(a) of Education Law
- i. For a child transitioning from early intervention, an appropriate professional from the program

10. Surrogate Parents for Special Education 2021-2022

Recommended Action: "That the Board of Education reappoint surrogate parent(s) for Special Education for the 2020-2021 school year:"

- a. Barbara Armstrong

11. CSE/CPSE Clerk, Brandy Harrington

Recommended Action: "That the Board of Education appoint Brandy Harrington as CSE/CPSE Clerk, at an annual stipend of \$5,000 effective 7/1/21."

12. 2021 CVES / School Summer Food Service Program

Recommended Action: "That the Board of Education appoint the following people for Summer 2020 bus drivers, monitors, cafeteria, salary per contract, as needed."

- a) Bruce Burns
- b) Robert Patnode, Jr.
- c) Patricia Tourtellot
- d) David Strieble
- e) Henry DuShane
- f) Caleb Spaulding
- g) Mark St. Pierre
- h) Dawn Wranosky
- i) Brandy Beeman
- j) Jennifer Sours

13. Extra-Curricular Positions

a. Appointments

Recommended Action: "That the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2021-2022 school year, as presented."

1. Intramural Program -
2. Advisor, 6th Grade Class -
3. Advisor, Freshman Class -
4. Advisor, Sophomore Class -
5. Advisor, Junior Class -
6. Advisor, Senior Class – Erica Peters
7. Varsity Club - John Swinton
8. Student Council - Shane Thelen
9. National Honor Society - Joanne Mazzotte and Alana Gaddor (50/50)
10. Year Book Advisor - Tieah Gunnison
11. Band Director – Megan Walls
12. Chorus Director – Megan Walls
13. School Play – I act or 3 acts - Crystal Farrell
14. Journalism - Crystal Farrell
15. Academic Bowl - Shane Thelen
16. FCCLA - Rachael Leclaire-Charron
17. News Coordinator - Rachael Leclaire-Charron
18. CFES Coordinator – Rachael Leclaire-Charron
19. Quiz Bowl - Shane Thelen
20. SADD Advisor - Jaci Pockett
21. Director of Athletics - John Swinton
22. Soccer, Boys' Varsity - Randy Pertak & T. Waldorf and B. Peters unpd
23. Soccer, Girls' Varsity -
24. Soccer, Boys' Modified –
25. Soccer, Girls' Modified -
26. TimeKeeper – Soccer & Basketball –
27. Webmaster – Megan Walls
28. Sports Site Coordinator –Soccer –
29. Girls' Varsity Basketball Coach -
30. Boys' Varsity Basketball Coach - Jason Hughes
31. Girls' Modified Basketball Coach – Randy Pertak
32. Boys' Modified Basketball Coach – John Swinton
33. Cheerleading Coach (Modified/Varsity) -
34. Ticket Seller-Basketball -
35. Shot Clock-Basketball – Randy Pertak
36. Sports Site Coordinator - Basketball -
37. Baseball, Boys' Varsity - Randy Pertak with Brad Peters unpaid
38. Softball, Girls' Varsity – Mike Ross & D. Foote and S. McIntosh unpd
39. Baseball, Boys' Modified -
40. Softball, Girls' Modified – Lauren Berrick
41. Varsity Golf – John Swinton
42. Sports Site Coordinator – Baseball/Softball – Shane Thelen

14. CPCS Stipend Positions

a. Appointments

Recommended Action: "That the Board of Education appoint the following individual(s) to the Stipend position(s) listed below, for the 2021-2022 school year, as presented."

1. Assessment Coordinator PK-8 – Jaci Pockett
2. Assessment Coordinator 9-12 – Joanne Mazzotte
3. Assessment Coordinator Special Ed –
4. DASA Coordinator – Tara Celotti
5. Deputy Claims Auditor – Karla Vigliotti
6. Deputy Tax Collector – Karla Vigliotti
7. Student Activities Coordinator –
8. Student Support Services Leader –
9. After School Program Director – Tara Celotti until 1/15/21, _____
10. Summer Program Coordinator – Jaci Pockett
11. Curriculum Coordinator – Teri Calabrese-Gray
12. Grants Management Support – Shari Brannock
13. Summer Program Student Mentors – Kristen DuShane, Sara Beeman, Alissa DuShane, Celia Peters, Lauren Kimball, Eleanor Harmon, Alyssa Norton - \$600 each

E ENCLOSED. Building Use Request(s) - None

ITEM 8: PRINCIPAL'S REPORT

ITEM 9: OLD BUSINESS

A. Universal Pre-Kindergarten Program (UPK) & Kindergarten Program

Recommended Action: "That the Board of Education establish a roster effective June 15, 2021, authorizing enrollment to include only students eligible for PreK. In addition, approve a list of students for Kindergarten according to NYSED Universal PreK guidance, "A child who is age-eligible to attend Kindergarten is not eligible for the UPK program, as presented." As of June 15, 2021 there are 20 students enrolled in PreK, placing any new enrollees to be placed on a waiting list.

B. Property at 1599 Creek Road Resolution - Enclosed

C. Policy on Diversity, Equity and Inclusion – Enclosures (2) / Discussion (On May 18, 2021, the Board of Education reviewed /adopted the Policy on Diversity, Equity and Inclusion framework received from NYSED on May 10th)

ITEM 10: NEW BUSINESS

A. Adult Education Sponsorship Agreement

Recommended Action: "That the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2020-2021 school year and enter it into the minute book.

B. Agreement for Nursing Services – ECH – Enclosed

Recommended Action: “That the Board of Education approve the Agreement between CPCS and The University of Vermont Health Network, Elizabethtown Community Hospital, as presented.

ITEM 11: POLICIES

ITEM 12: COMMITTEE REPORTS

A. NYSSBA Legislative Liaison

ITEM 13: PUBLIC COMMENTS/CONCERNS

ITEM 14: ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

A. Upcoming Meetings/Events

1. June 24 – Kindergarten Graduation 11am – Gymnasium
2. June 24 – 6th Grade Graduation 7pm – Gymnasium
3. June 25 - 12th Grade Graduation 7pm – Gymnasium
2. July 13 - Reorganizational Meeting 7pm – Auditorium
3. July 13 - Regular BOE Meeting follows the Reorganizational Meeting

ITEM 15: EXECUTIVE SESSION

Recommended Action: “That the Board convene in Executive Session to discuss the subject(s) enumerated below, as presented.”

- A. The employment history of a particular person
- B. The discussions regarding a particular student
- C. The discussions regarding proposed, pending or current litigation

ITEM 16: ADJOURNMENT

Congratulations to our 2021 graduates!

