

**AGENDA**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY – June 21, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**ITEM 1: CALL TO ORDER**

**ITEM 2: PLEDGE OF ALLEGIANCE**

**ITEM 3: ROLL CALL OF BOARD MEMBERS**

**ITEM 4: CONSIDERATION OF MINUTES OF PREVIOUS MEETING**

A. Regular Meeting – May 17, 2022 – Enclosed

**Recommended Action:** "That the Board of Education make any necessary corrections and move the acceptance of the Minutes of the Regular Meeting of May 17, 2022."

B. Election Results - May 17, 2022 - Enclosed

**Recommended Action:** "That the Board of Education make any necessary corrections and move the acceptance of the Election Results of May 17, 2022."

**ITEM 5: COMMUNICATION**

None

**ITEM 6: FINANCIAL REPORTS - Vicki Russell, District Treasurer**

- Brandy Harrington, Deputy District Treasurer

- Margaret Polihronakis, Claims Auditor

A. Bank Reconciliations – Enclosed

**Recommended Action:** "That the Board of Education receive the following reconciliation reports:"

1. Consolidated Payroll Reconciliation Report
2. Multi-Fund Checking Account
  - a. General Fund (A)
  - b. School Lunch Fund (C)
  - c. Federal Funds (F)
  - d. Capital Funds (H)
  - e. Trust & Agency Account (T)

B. Expenditures Reports – Enclosed

**Recommended Action:** "That the Board of Education authorize the following bills for payment:"

1. General Fund (A)
2. School Lunch Fund (C)
3. Federal Funds (F)
4. Capital Fund (H)
5. Trust & Agency Account (T)

C. Claims Auditor Report(s) – Enclosed

**Recommended Action:** "That the Board of Education receive the Claims Auditors Report(s), as presented."

D. Robert and Genevia Barney Best Scholarship Funds CD

**Recommended Action:** "That the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2022, for one year, as presented."

E. Liability Insurance Company

**Recommended Action:** "That the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2022-2023 school year, effective July 1, 2022."

F. Bus Lease/Purchase

**Recommended Action:** "That the Board of Education authorize the contract for the lease of a 66 passenger bus with 5 annual payments to be determined from Leonard Bus Sales, pending budget approval, as presented."

G. Professional Cleaning Services

**Recommended Action:** "That the Board of Education accept the bid from Adirondack's Maid, for the 2022-2023 school year at a rate of \$25 per hour, number of hours to be determined by the district by August 30, 2022, as presented."

**ITEM 7: SUPERINTENDENT'S REPORT – Tara S. Celotti**

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison – Handout

**Recommended Action:** "That the Board of Education accept the CSE/CPSE recommendations as presented."

B. Personnel

1. School Secretary/Clerk Summer Hours

**Recommended Action:** "That the Board of Education authorize the Superintendent to utilize office staff /office subs for clerical assistance as needed during summer breaks at individual rates of pay, or sub rates, as presented."

2. School Nurse - Kellie Bilow

**Recommended Action:** "That the Board of Education appoint Kellie Bilow as probationary School Nurse effective July 1, 2022, at a salary per CPNIA contract, \$35,775. In addition, Attendance Officer at a stipend of \$2,000 per year, as presented."

3. Full-Time Bus Driver - Lynette E Bergeron

**Recommended Action:** "That the Board of Education appoint Lynette E. Bergeron as Full-Time Bus Driver, Step 1, as per contract, effective September 1, 2022, as presented."

4. Confidential Management Secretary – Lorene M. Cutting

**Recommended Action:** "That the Board of Education appoint Lorene M. Cutting, Management Confidential School Secretary, effective September 1, 2022 at an annual salary of \$22,590 for the 2022-2023 school year, by contract, probationary, effective February 28, 2023, as presented."

5. Teacher Assistant – Michelle P. Dedrick

**Recommended Action:** "Upon the recommendation of the Superintendent, Michelle P. Dedrick, is hereby appointed to the position of Teacher Assistant, tenure area for a probationary period commencing on September 1, 2022 and anticipated to end on August 31, 2026. Salary for the 2022-2023 school year is based on Step 1, \$24,600, per CPTA contract, as presented. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time, as presented"

6. Addition to Substitute List –

**Recommended Action:** "That the Board of Education authorize the addition of the following individual(s) to the 2022-2023 Substitute List:"

Lynette E. Bergeron – Cleaner – effective June 22, 2022

Mary Carey - Cleaner

Lorene M. Cutting - Office/Clerical – effective July 1, 2022

7. Maternity Leave – Mary Henopp – Enclosed

**Recommended Action:** "That the Board of Education approve the Maternity Leave request for Mary Henopp, effective September 12 – November 14, 2022, 30 days of sick leave and 2 weeks of unpaid leave, dates are approximate, as presented."

C. Tenure

1. Megan Walls

**Recommended Action:** "That the Board of Education award tenure in the area of Music Education Teacher, Grades PreK-12, to Megan Walls, Music Teacher, effective August 31, 2022, as presented."

D. Appointments

1. CSE/CPSE Co-Chairperson –Tieah Gunnison

**Recommended Action:** "That the Board of Education appoint Tieah Gunnison as the 2022-2023, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the

general curriculum and the availability of local education resources, at an annual salary of \$55,543 with benefits, effective July 1, 2022, as presented.”

2. Certified Occupational Therapy Assistant (COTA) - Part-Time - Margaret Polhironakis  
**Recommended Action:** “That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.5 days per week at an annual stipend of \$38,827 to include single Health Insurance benefits and 7 sick days annually with no accumulation, for the 2022-2023 school year, as presented.”
3. Physical Therapist Agreement/contract - Robert Gautreau  
**Recommended Action:** “That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services per contract, as presented.”
4. Certified OTR/L, Supervisor - Eileen Langey-Goralczyk  
**Recommended Action:** “That the Board of Education appoint Eileen Langey-Goralczyk to the position of Certified OTR/L for the 2022-2023 school year for approximately 20 hours per year at \$75/hr., as presented.”
5. Speech Language Pathologist Agreement/Contract - Carrie Langey  
**Recommended Action:** "That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2022-2023 school year, as presented.”
6. School District Psychologist – Mary Henopp  
**Recommended Action:** “That the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2022-2023 school year at a salary of \$69,217 effective September 1, 2022, as presented.”
7. C.S.E./C.P.S.E. Co-Chairperson/ District Representative  
**Recommended Action:** "That the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, as presented.”

8. Organization of Committee for Special Education 2022-2023  
(wording reflects requirements of IDEA)

**Recommended Action:** "That the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2022-2023 school year as follows:"

1. Chairperson: Tieah Gunnison
2. School Psychologist: Mary Henopp
3. Parent Rep: Penny Comes
4. Parent(s) of the child with a disability
5. School physician (if requested)
6. A regular education teacher of the child if the child will be participating in the regular education environment
7. A special education teacher or provider of the child
8. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
9. The student, when appropriate

9. Organization of Committee for Pre-School Special Education (CPSE) 2022-2023

**Recommended Action:** "That the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2022-2023 school year as follows:"

1. Chairperson: Tieah Gunnison
2. Parent Rep: Penny Comes
3. Parent(s) of the child with a disability
4. A regular education teacher of the child if the child will be participating in the regular education environment
5. A special education teacher or provider of the child
6. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
7. The student, when appropriate
8. A Professional from the municipality (attendance not required for quorum)
9. For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the District as described in 4410(3)(a) of Education Law
10. For a child transitioning from early intervention, an appropriate professional from the program

10. Surrogate Parents for Special Education 2022-2023

**Recommended Action:** "That the Board of Education reappoint surrogate parent(s) for Special Education for the 2022-2023 school year:"

1. Barbara Armstrong

11. CSE/CPSE Clerk - Brandy Harrington

**Recommended Action:** "That the Board of Education appoint Brandy Harrington as CSE/CPSE Clerk, at an annual stipend of \$5,000 effective July 1, 2022, as presented."

12. 2022 CVES / School Summer Program

**Recommended Action:** "That the Board of Education appoint the following people for Summer 2022 bus drivers, cafeteria, and monitors, per contract, as needed:"

1. Bruce Burns
2. Robert Patnode, Jr.
3. Patricia Tourtellot
4. David Strieble
5. Henry DuShane
6. Lynette Bergeron
7. Caleb Spaulding
8. Mark St. Pierre
9. Matthew Priotte
10. Jennifer Sours
11. Chrystal Scheuer
12. Dawn Wranosky
13. Brandy Beeman
14. Judy Mildon

13. Extra-Curricular Positions - Appointments

**Recommended Action:** "That the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2022-2023 school year, as follows:"

1. Advisor, 6<sup>th</sup> Grade Class - Jarad Andersen
2. Advisor, Freshman Class - Erica Peters/Elizabeth Ross (50/50)
3. Advisor, Sophomore Class - Megan Walls/Alana Gaddor (50/50)
4. Advisor, Junior Class - Lauren Berrick
5. Advisor, Senior Class -
6. Varsity Club - John Swinton
7. Student Council - Shane Thelen
8. National Honor Society – Erica Peters/Alana Gaddor (50/50)
9. Year Book Advisor -
10. Band Director - Megan Walls
11. Chorus Director - Megan Walls
12. School Play – 1 Act or 3 Acts - Crystal Farrell
13. Journalism - Crystal Farrell
14. Academic Bowl - Shane Thelen
15. FCCLA - Rachael Leclaire-Charron
16. News Coordinator - Rachael Leclaire-Charron
17. Quiz Bowl - Shane Thelen
18. SADD Advisor - Jaci Pockett
19. Webmaster - Megan Walls
20. CFES Coordinator - Rachael Leclaire-Charron
21. Diversity Club Advisor - Mary Henopp
22. Director of Athletics - John Swinton
23. Varsity Soccer, Boys - Randy Pertak
24. Varsity Soccer, Girls -
25. Modified Soccer, Boys -
26. Modified Soccer, Girls - Cody Wayman

27. Sports Site Coordinator, Soccer - Erica Carey
28. Sports Site Coordinator, Soccer Girls - Erica Peters
29. Time Keeper, Soccer - Kama Ingleston
30. Varsity Basketball Boys - Jason Hughes
31. Varsity Basketball Girls - Chris Mazzotte
32. Modified Basketball Boys - John Swinton
33. Modified Basketball Girls - Randy Pertak
34. Ticket Seller, Basketball Boys -
35. Ticket Seller, Basketball Girls - Joanne Mazzotte
36. Time Keeper, Basketball – Kama Ingleston
37. Shot Clock, Basketball - Randy Pertak
38. Sports Site Coordinator, Basketball Girls - Joanne Mazzotte
39. Sports Site Coordinator, Basketball Boys -
40. Varsity Baseball, Boys - Randy Pertak
41. Varsity Softball, Girls - Mike Ross – Unpaid Co-Coaches Donny Foote, Keith Ross and Travis Tabor
42. Modified Baseball, Boys -
43. Modified Softball, Girls - Cody Wayman
44. Varsity Golf - Paula LaDeau
45. Sports Site Coordinator - Baseball/Softball - Shane Thelen

14. CPCS Stipend Positions - Appointments

**Recommended Action:** "That the Board of Education appoint the following individual(s) to the Stipend position(s) listed below, for the 2022-2023 school year, as presented."

1. Assessment Coordinator PK-8 - Jaci Pockett
2. Assessment Coordinator 9-12 - Joanne Mazzotte
3. Assessment Coordinator Special Ed - Tieah Gunnison
4. DASA Coordinator - Tara Celotti
5. Deputy Claims Auditor - Karla Vigliotti
6. Deputy Tax Collector - Karla Vigliotti
7. Student Activities Coordinator – Rachael Leclair-Charron
8. Student Support Services Leader (Dean of Students) - Randy Pertak
9. After School Program Director - Paula LaDeau/Ursula Thompson (50/50)
10. Summer Program Coordinator - Jaci Pockett
11. Curriculum Coordinator - Teri Calabrese-Gray
12. Grants Management Support - Shari Brannock
13. Summer Program Student Mentors - Sara Beeman and Alissa DuShane

15. 2022-2023 Grant Stipend Positions

**Recommended Action:** "That the Board of Education appoints the following for the Grant Stipend Position(s), as presented."

<u>Position</u>	<u>Candidate</u>	<u>Stipend</u>
1. Reading Coordinator	Jaci Pockett	\$1,000
2. Writing Coordinator	Elizabeth Ross	\$1,000
3. Math Coordinator	Jaci Pockett/Elizabeth Ross	\$1,000
4. Social Studies/Science Coordinator	Crystal Farrell	\$1,000

5. Parent Involvement Coordinator	Paula LaDeau	\$1,000
6. Family Literacy/Parent Educator	Ursula Thompson	\$3,840
7. Mentor Teacher (Lauren Berrick)	Crystal Farrell	\$500
8. Mentor Teacher (Marijane Stanley)	Elizabeth Ross	\$500

E. Building Use Request(s) - None

**ITEM 8: OLD BUSINESS**

- A. Universal Pre-Kindergarten Program (UPK) & Kindergarten Program  
**Recommended Action:** “That the Board of Education establish a roster effective June 21, 2022, authorizing enrollment to include only students eligible for PreK. In addition, approve a list of students for Kindergarten according to NYSED Universal PreK guidance, “A child who is age-eligible to attend Kindergarten is not eligible for the UPK program, as presented.”  
As of June 21, 2022 there are 19 students enrolled in PreK.

**ITEM 9: NEW BUSINESS**

- A. CVES - Adult Education Sponsorship Agreement  
**Recommended Action:** "That the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2022-2023 school year and enter it into the minute book, as presented.”
- B. St. Mary’s Transportation Requests - Enclosed  
**Recommended Action:** “That the Board of Education approve transportation request for five students, per district availability of drop-off and pick up times, as presented.”
- C. Prevention Team Contract  
**Recommended Action:** “That the Board of Education authorize Tara S. Celotti, Superintendent, to sign the Prevention Team contract for services for the 2022-2023 school year, as presented.”
- D. Office of the New York State Comptroller – Mental Health Training – Final Report  
**Recommended Action:** “That the Board of Education receive the Report of Examination for Mental Health Training Component of the New York SAVE Act, as presented.”

NOTICE IS HEREBY GIVEN THAT THE FISCAL AFFAIRS OF THE CROWN POINT CENTRAL SCHOOL DISTRICT FOR THE PERIOD BEGINNING ON JULY 1, 2020 AND ENDING ON JUNE 30, 2021 HAVE BEEN EXAMINED BY THE OFFICE OF THE STATE COMPTROLLER AND THAT THE REPORT OF EXAMINATION PREPARED BY THE OFFICE OF THE STATE COMPTROLLER HAS BEEN FILED IN MY OFFICE WHERE IT IS AVAILABLE AS A PUBLIC RECORD FOR INSPECTION BY ALL INTERESTED PERSONS. PURSUANT TO SECTION THIRTY-FIVE OF THE GENERAL MUNICIPAL LAW, THE



GOVERNING BOARD OF THE CROWN POINT CENTRAL SCHOOL DISTRICT MAY, IN ITS DISCRETION, PREPARE A WRITTEN RESPONSE TO THE REPORT OF EXAMINATION PREPARED BY THE OFFICE OF THE STATE COMPTROLLER AND FILE ANY SUCH RESPONSE NOT LATER THAN MONDAY, SEPTEMBER 19, 2022.

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KARLA J. VIGLIOTTI  
DISTRICT CLERK

PURSUANT TO SECTION THIRTY-FIVE OF THE GENERAL MUNICIPAL LAW, THE GOVERNING BOARD OF THE CROWN POINT CENTRAL SCHOOL DISTRICT HAS DETERMINED TO PREPARE A WRITTEN RESPONSE TO THE REPORT OF EXAMINATION PREPARED BY THE OFFICE OF THE STATE COMPTROLLER AND WILL FILE SUCH RESPONSE, WHEN COMPLETED, IN MY OFFICE AS A PUBLIC RECORD FOR INSPECTION BY ALL INTERESTED PERSONS NOT LATER THAN SEPTEMBER 19, 2022.

E. Slate Roof Repairs – Tri Titan Roofing, INC.

**Recommended Action:** “That the Board of Education authorize Tri Titan Roofing, INC. to perform Slate Roof repairs for the amount of \$36,000, effective June 16, 2022, as presented.”

**ITEM 10: POLICIES**

**ITEM 11: COMMITTEE REPORTS**

A. NYSSBA Legislative Liaison

**ITEM 12: PUBLIC COMMENTS/CONCERNS**

**ITEM 13: ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

A. Upcoming Meetings/Events

1. June 23 - 6<sup>th</sup> Grade Graduation 7pm – Gymnasium
2. June 24 - 12<sup>th</sup> Grade Graduation 7pm – Gymnasium
3. July 12 - Reorganizational Meeting 7pm – Auditorium
4. July 12 - Regular BOE Meeting follows the Reorganizational Meeting

**ITEM 14: EXECUTIVE SESSION**

**Recommended Action:** “That the Board convene in Executive Session to discuss the subject(s) enumerated below, as presented.”

- A. The employment history of a particular person
- B. The discussions regarding a particular student
- C. The discussions regarding proposed, pending or current litigation

**ITEM 15: ADJOURNMENT**



**Congratulations to our 2022 graduates!**