



AGENDA
PUBLIC MEETING OF THE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
TUESDAY – June 20, 2023 - 7:00 PM
SCHOOL DISTRICT AUDITORIUM

ITEM 1: CALL TO ORDER

ITEM 2: PLEDGE OF ALLEGIANCE

ITEM 3: ROLL CALL OF BOARD MEMBERS

ITEM 4: CONSIDERATION OF MINUTES OF PREVIOUS MEETING

A. Regular Meeting – May 16, 2023 – Attached

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Minutes of the Regular Meeting of May 16, 2023, as presented."

B. Election Results - May 16, 2023 - Attached

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Election Results of May 16, 2023, as presented."

ITEM 5: COMMUNICATION

ITEM 6: FINANCIAL REPORTS - Vicki Russell, District Treasurer

- Brandy Harrington, Deputy District Treasurer

- Margaret Polihronakis, Claims Auditor

A. Bank Reconciliations – Attached

Recommended Action: "That the Board of Education receive the following reconciliation reports, as presented:"

1. Consolidated Payroll Reconciliation Report
2. Multi-Fund Checking Account
 - a. General Fund (A)
 - b. School Lunch Fund (C)
 - c. Federal Funds (F)
 - d. Capital Funds (H)
 - e. Trust & Agency Account (T)

B. Expenditures Reports – Attached

Recommended Action: "That the Board of Education authorize the following bills for payment, as presented:"

1. General Fund (A)

2. School Lunch Fund (C)
3. Federal Funds (F)
4. Capital Fund (H)
5. Trust & Agency Account (T)

C. Claims Auditor Report(s) – Attached

Recommended Action: "That the Board of Education receive the Claims Auditors Report(s), as presented."

D. Robert and Genevia Barney Best Scholarship Funds CD

Recommended Action: "That the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2023, for one year, as presented."

E. Liability Insurance Company

Recommended Action: "That the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2023-2024 school year, effective July 1, 2023, as presented."

ITEM 7: SUPERINTENDENT'S REPORT – Tara S. Celotti

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison – Handout

Recommended Action: "That the Board of Education accept the CSE/CPSE Recommendations, as presented."

B. Personnel

1. School Secretary/Clerk Summer Hours

Recommended Action: "That the Board of Education authorize the Superintendent to utilize office staff /office subs for clerical assistance as needed during summer breaks at individual rates of pay, or sub rates, as presented."

2. Maternity Leave – Lauren Berrick – Attached

Recommended Action: "That the Board of Education approve the Maternity Leave request for Lauren Berrick, effective September 7 – November 9, 2023, sick leave will be used, as presented."

3. Superintendent Evaluation – Discussion

4. 2023-2024 School Year Substitute Rates of Pay – Attached

Recommended Action: "That the Board of Education adopt the 2023-2024 School Year Substitute Rates of pay, effective July 1, 2023, as presented."

C. Appointments

1. CSE/CPSE Co-Chairperson –Tieah Gunnison

Recommended Action: "That the Board of Education appoint Tieah Gunnison as the 2023-2024, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$57,765

with benefits, effective July 1, 2023, as presented.”

2. Certified Occupational Therapy Assistant (COTA) - Part-Time -Margaret Polhironakis
Recommended Action: “That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.5 days per week at an annual stipend of \$40,380 to include family Health Insurance benefits and 7 sick days annually with no accumulation, for the 2023-2024 school year, as presented.”
3. Physical Therapist Agreement/contract - Robert Gautreau
Recommended Action: “That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services as per contract, for the 2023-2024 school year, as presented.”
4. Certified OTR/L, Supervisor - Eileen Langey-Goralczyk
Recommended Action: “That the Board of Education appoint Eileen Langey-Goralczyk to the position of Certified OTR/L for the 2023-2024 school year for approximately 20 hours per year at \$75/hr., as presented.”
5. Speech Language Pathologist Agreement/Contract - Carrie Langey
Recommended Action: “That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2023-2024 school year, as presented.”
6. School District Psychologist – Mary Henopp
Recommended Action: “That the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2023-2024 school year at a salary of \$71,986 effective September 1, 2023, as presented.”
7. C.S.E./C.P.S.E. Co-Chairperson/ District Representative
Recommended Action: “That the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, as presented.”
8. Organization of Committee for Special Education 2023-2024 (wording reflects requirements of IDEA)
Recommended Action: “That the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2023-2024 school year, as presented, as follows:”
 1. Chairperson: Tieah Gunnison
 2. School Psychologist: Mary Henopp

3. Parent Rep: Penny Comes
4. Parent(s) of the child with a disability
5. School physician (if requested)
6. A regular education teacher of the child if the child will be participating in the regular education environment
7. A special education teacher or provider of the child
8. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
9. The student, when appropriate

9. Organization of Committee for Pre-School Special Education (CPSE) 2023-2024

Recommended Action: "That the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2023-2024 school year, as presented, as follows:"

1. Chairperson: Tieah Gunnison
2. Parent Rep: Penny Comes
3. Parent(s) of the child with a disability
4. A regular education teacher of the child if the child will be participating in the regular education environment
5. A special education teacher or provider of the child
6. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
7. The student, when appropriate
8. A Professional from the municipality (attendance not required for quorum)
9. For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the District as described in 4410(3)(a) of Education Law
10. For a child transitioning from early intervention, an appropriate professional from the program

10. Surrogate Parents for Special Education 2023-2024

Recommended Action: "That the Board of Education reappoint surrogate parent(s) for Special Education for the 2023-2024 school year, as presented:"

1. Barbara Armstrong

11. 2023 CVES / School Summer Program

Recommended Action: "That the Board of Education appoint the following people for Summer 2023 bus drivers, cafeteria, and monitors, per contract, as needed, as presented:"

1. Bruce Burns
2. Robert Patnode, Jr.
3. Patricia Tourtellot
4. David Strieble
5. Henry DuShane

6. Lynette Bergeron
7. Caleb Spaulding
8. Mark St. Pierre
9. Matthew Proietti
10. Michael Vigliotti
11. Jennifer Sours
12. Chrystal Scheuer
13. Jeanette Clark
14. Dawn Wranosky
15. Brandy Beeman
16. Judy Mildon
17. Karla Vigliotti

12. Extra-Curricular Positions - Appointments

1. **Recommended Action:** "That the Board of Education appoint the following individual to the extra-curricular position listed below, for the 2022-2023 school year, as presented, as follows:"
 1. Varsity Baseball – unpaid Co-Coach Tristan Carey-effective 5/18/2023
2. **Recommended Action:** "That the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2023-2024 school year, as presented, as follows:"
 1. Advisor, 6th Grade Class -
 2. Advisor, Freshman Class -
 3. Advisor, Sophomore Class - Erica Peters/Elizabeth Ross (50/50)
 4. Advisor, Junior Class -
 5. Advisor, Senior Class -
 6. Varsity Club - John Swinton
 7. Student Council - Shane Thelen
 8. National Honor Society – Erica Peters/Alana Gaddor (50/50)
 9. Yearbook Advisor – Megan Walls
 10. Band Director - Megan Walls
 11. Chorus Director - Megan Walls
 12. School Play – 1 Act or 3 Acts - Crystal Farrell
 13. Journalism - Crystal Farrell
 14. Academic Bowl - Shane Thelen
 15. FCCLA - Rachael Leclaire-Charron
 16. News Coordinator - Rachael Leclaire-Charron
 17. Quiz Bowl - Shane Thelen
 18. SADD Advisor - Jaci Pockett
 19. Webmaster - Megan Walls
 20. CFES Coordinator - Rachael Leclaire-Charron
 21. Diversity Club Advisor –
 22. Director of Athletics - John Swinton

23. Varsity Soccer, Boys -
24. Varsity Soccer, Girls - Brad Peters, unpaid Co-Coach Cody Wayman
25. Modified Soccer, Boys -
26. Modified Soccer, Girls – Marijane Stanley
27. Intramural Program – John Swinton
28. Sports Site Coordinator, Soccer Boys - Erica Carey
29. Sports Site Coordinator, Soccer Girls - Erica Peters
30. Timekeeper, Soccer - Kama Ingleston

13. CPCS Stipend Positions - Appointments

Recommended Action: "That the Board of Education appoint the following individual(s) to the Stipend position(s) listed below, for the 2023-2024 school year, as presented."

1. Assessment Coordinator PK-8 - Jaci Pockett
2. Assessment Coordinator 9-12 – Jaci Pockett
3. Assessment Coordinator Special Ed – Jaci Pockett
4. DASA Coordinator - Tara Celotti
5. Deputy Claims Auditor - Karla Vigliotti
6. Deputy Tax Collector – Lori Cutting
7. Student Activities Coordinator – Rachael Leclaire-Charron
8. Student Support Services Leader (Dean of Students) - Randy Pertak
9. After School Program Director - Paula LaDeau/Ursula Thompson (50/50)
10. Summer Program Coordinator - Jaci Pockett
11. Curriculum Coordinator - Teri Calabrese-Gray
12. Grants Management Support - Shari Brannock
13. SEL Coordinator – Liz Ross

14. 2023-2024 Grant Stipend Positions

Recommended Action: "That the Board of Education appoints the following for the Grant Stipend Position(s), as presented."

| <u>Position</u> | <u>Candidate</u> | <u>Stipend</u> |
|--|------------------|----------------|
| 1. Reading Coordinator | Jaci Pockett | \$1,000 |
| 2. Writing Coordinator | Elizabeth Ross | \$1,000 |
| 3. Math Coordinator | Erica Carey | \$1,000 |
| 4. Social Studies/Science Coordinator | Crystal Farrell | \$1,000 |
| 5. Parent Involvement Coordinator | Paula LaDeau | \$1,000 |
| 6. Family Literacy/Parent Educator | Ursula Thompson | \$3,840 |
| 7. Mentor Teacher (Lauren Berrick) | Crystal Farrell | \$500 |
| 8. Mentor Teacher (Angelo Rodriguea) | John Swinton | \$500 |
| 9. Mentor Teacher (Mary Ellen Musacchia) | Jaci Pockett | \$500 |

15. CP Non-Instructional Association Contract – Ratification – Attached
Recommended Action #1: "That the Board of Education accept the Memorandum of Agreement, Term of Contract Extended to June 30, 2027, Appendix A/Salary Schedule and incorporate it into the Crown Point Non-Instructional Association, Local 4946, NYSUT, AFT, AFL-CIO contract for the July 1, 2023 through June 30, 2027, as presented."

Recommended Action #2: "That the Board of Education approve the Agreement between the Superintendent of the Crown Point Central School District and the Crown Point Non-Instructional Association, Local 4946, NYSUT, AFT, AFL-CIO, from July 1, 2023 to June 30, 2027, as presented."
16. Office Staff Salary Increases
Recommended Action: "That the Board of Education approve the salaries of the Treasurer, Deputy Treasurer, Confidential Secretary, and District Clerk increase following the CPNIA contract for the period of July 1, 2023 to June 30, 2027, as presented."
17. Resignation – Joanne Mazzotte, Guidance Counselor
Recommended Action: "That the Board of Education accept the resignation of Joanne Mazzotte, as School Guidance Counselor, effective June 30, 2023, as presented."
18. Joanne Mazzotte – Summer Hours
Recommended Action: "That the Board of Education approve Joanne Mazzotte, Summer School Counseling hours for _____ hours at 2022-2023 hourly rate, as presented."

D. Building Use Request(s) - Attached

Recommended Action: "That the Board of Education approve the following building use request(s), as presented:"

1. Lloyd LaMotte – Abagale LaMotte – National Honor Society Fundraiser, June 17, 2023, 10AM – Until finished.

ITEM 8: OLD BUSINESS

A. Universal Pre-Kindergarten Program (UPK) & Kindergarten Program

Recommended Action: "That the Board of Education establish a roster effective June 20, 2023, authorizing enrollment to include only students eligible for Pre-K. In addition, approve a list of students for kindergarten according to NYSED Universal Pre-K guidance, A child who is age-eligible to attend Kindergarten is not eligible for the UPK program, as presented." As of June 20, 2023, there are 18 students enrolled in Pre-K.

B. Foundation Aid Student Performance and Need Plan – Discussion

ITEM 9: NEW BUSINESS

A. CVES - Adult Education Sponsorship Agreement - Attached

Recommended Action: "That the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2023-2024 school year and enter it into the minute book, as presented."

B. Cooperative Purchasing Agreement - Attached

Recommended Action: "That the Board of Education adopt a resolution agreeing to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing agreement for the 2022-2023 school year and enter it into the minute book, as presented."

C. Board of Education Member Vacancy - Discussion

D. Bond Resolution of Crown Point Central School - Attached

Recommended Action: "That the Board of Education adopt the resolution authorizing a Capital Improvement Project at a cost not to exceed \$5,760,980 and the issuance and sale of Serial Bonds and Notes in an amount not to exceed \$5,760,980, as presented."

BOND RESOLUTION OF THE CROWN POINT CENTRAL SCHOOL DISTRICT, ESSEX COUNTY, NEW YORK, ADOPTED JUNE 20, 2023, AUTHORIZING A CAPITAL IMPROVEMENT PROJECT AT A COST NOT TO EXCEED \$5,760,980 AND THE ISSUANCE AND SALE OF SERIAL BONDS AND NOTES IN AN AMOUNT NOT TO EXCEED \$5,760,980.

RECITAL

WHEREAS, the qualified voters of the Crown Point Central School District, Essex County, New York (the "District"), at a special meeting duly called and held on May 16, 2023, did vote and adopt a proposition authorizing a capital project consisting of reconstruction of the School District buildings, including necessary site work, acquire equipment, machinery, or apparatus required for the purposes for which such reconstructed building is to be used and pay incidental costs related thereto (the "Project), at a total estimated cost not to exceed \$5,760,980 and obtain the necessary funds by the levy of a tax, subject to available State aid or to any other revenues available for such purpose, which is hereby voted in the amount of \$5,760,980, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$5,760,980, and a tax is hereby voted to pay the principal and interest on said obligations when due; and

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District’s Board of Education has reviewed the scope of the Project, as presented by its architects, to assess the environmental impact of the Project as required by the Regulations and has concluded that the project is a Type II Action as defined in SEQRA and determined by resolution dated March 21, 2023 that no further review is required under SEQRA; and

WHEREAS, the District now desires to authorize the Project and financing of the cost thereof; and

NOW, THEREFORE BE IT RESOLVED, ON JUNE 20, 2023, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of NOT LESS than two thirds of all members of said Board of Education) AS FOLLOWS:

Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, fixtures, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$5,760,980; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$5,760,980 and the plan of financing includes spending any available state and federal aid, the issuance of serial bonds or notes in the aggregate principal amount not to exceed \$5,760,980, and the levy and collection of taxes on all the taxable real property in the District, to the extent necessary, to pay the principal of said bonds or notes and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

Section 2. Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the “Local Finance Law”), in a principal amount not to exceed \$5,760,980 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared:

(a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;

(b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District’s General

Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents, including a financing agreement with the Dormitory Authority of the State of New York, if applicable, and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice

in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were _____ votes in favor of the resolution and _____ votes against the resolution as follows:

| | | |
|-----------------------------|--------|-------|
| Mitch St. Pierre, President | Voting | _____ |
| June Glebus | Voting | _____ |
| Jodie Ingleston | Voting | _____ |
| Terry Ross | Voting | _____ |
| Florence St. Pierre-Sears | Voting | _____ |
| Anita Johnson | Voting | _____ |

The resolution was thereafter declared adopted.

ITEM 10: POLICIES

ITEM 11: COMMITTEE REPORTS

A. NYSSBA Legislative Liaison

ITEM 12: PUBLIC COMMENTS/CONCERNS

ITEM 13: ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

A. Upcoming Meetings/Events

1. June 22 - 6th Grade Graduation 7pm – Gymnasium
2. June 23 - 12th Grade Graduation 7pm – Gymnasium
3. July 11 - Reorganizational Meeting 7pm – Auditorium
4. July 11 - Regular BOE Meeting follows the Reorganizational Meeting

ITEM 14: EXECUTIVE SESSION

Recommended Action: “That the Board convene in Executive Session to discuss the subject(s) enumerated below, as presented.”

- A. The employment history of a particular person
- B. The discussions regarding a particular student
- C. The discussions regarding proposed, pending or current litigation

ITEM 15: ADJOURNMENT



Congratulations to our 2023 graduates!